

The location of the simple kitchenette in A Dorm is within the mailbox area on the basement floor.



An Introduction to the Facilities in the Kitchenette:



A. Electric Cooker (includes steam tray, inner pot, and measuring cup)



B. Induction Cooker (compatible with all pots; please prepare pots with a flat bottom)

Environment Introduction: Equipped with a range hood and sink (dish soap and cloths provided).



Usage Rules for Simple Kitchen at KMU A Dorm (1/3)

Applicants and Opening Hours	1	Users must be residents of A Dorm at KMU.
	2	Location of the kitchenette: Inside the mailbox area on the 1st floor of A Dorm.
	3	Daily opening hours: 8 am-10 pm; specific hours for winter and summer breaks will be announced separately.
	4	Usage is organized in hourly slots, with one accompanying person allowed per user, who must also be a resident of A Dorm and registered.
Registration Procedure	1	<p>Reservation registration:</p> <p>(1) Reservations for the kitchenette for the following week can be made from Wednesday 8 AM until Sunday 10 AM, with a limit of 3 slots per person per week.</p> <p>(2) To cancel a reservation, it must be done no later than the day before the reserved time by visiting the security office on the 1st floor.</p>
	2	On-site registration: On-site registration is available during vacant time slots on the day of use, and once made, reservations cannot be canceled.
	3	Registration method: Present your student ID at the security office on the 1st floor of A Dorm for paper-based registration.
	4	If a registered user does not enter the kitchenette within 10 minutes of their reserved time slot, it will be considered forfeited, and this will be recorded as a violation subject to penalties.

Usage Rules for Simple Kitchen at KMU A Dorm (2/3)

Rules for Use	1	Before using, please deposit your student ID card at the security office on the 1F, and the staff will assist you in opening the door.
	2	The simple kitchen provides only an induction cooker and an electric pot. Cookware for these appliances is not provided. For personal hygiene considerations, please bring your own cookware suitable for the appliances.
	3	If any malfunction found in the electrical equipment (such as sockets or faucets), please inform the security for repairs. Do not attempt to repair or dismantle the equipment yourself to avoid accidents.
	4	The sink is strictly for washing cooking utensils and ingredients only; do not pour waste or dispose of food scraps in it to prevent clogging the drain.
	5	the kitchen should be cleaned up after use. Food waste and other garbage should be disposed of immediately by the user.
	6	After using and cleaning the kitchen, the security must inspect it before you can retrieve your student ID card. This completes the usage process.

Usage Rules for Simple Kitchen at KMU A Dorm (3/3)

Violations and Penalties

1

The following violations will result in point deductions. Accumulating 100 points will result in a one-month suspension of access:

- (1) Overtime usage (including cleaning time): 30 points per occurrence.
- (2) Failure to clean the kitchen after use: 50 points and must complete the cleaning.
- (3) Bringing unauthorized persons into the kitchen: 50 points.
- (4) Failure to use the kitchen after the registration: 30 points.
- (5) Using electrical appliances not provided in the simple kitchen (e.g., personal electric hot pot/cooker): 30 points per occurrence.

2

Damaging or destroying any equipment in the simple kitchen will require compensation at the full replacement cost.